



BY-LAWS OF THE CALIFORNIA ALUMNI ASSOCIATION

CHINESE CHAPTER

ARTICLE I.

Principal Office. The principal office for the transaction of business of this corporation is hereby fixed and located at Alumni House, University of California at Berkeley, Berkeley, California. The Executive Board is hereby granted full power and authority to change said principal office from one location to another.

ARTICLE II.

Section 1. Annual Meeting. An annual meeting of the members shall be held each year at a time and place to be fixed by the Executive Board. Notice of said Annual Meeting shall be given in a manner as may be from time to time determined by the Executive Board, but in no event shall notice be less than seven (7) days prior to the meeting.

Section 2. Special Meetings. Special meetings of the members for any purpose or purposes relating to the promotion of fellowship among Alumni of the University, the raising of funds for scholarships to be dispensed to eligible students of the University, and the opportunity to meet with distinguished members of the faculty and friends of the University, may be called at any time by the President or by the Executive Board as the necessity for such a Special Meeting may occur. Notices of Special Meetings, setting the time and place thereof shall be given as may be determined by the Executive Board, but in no event shall notice be less than seven (7) days prior to the meeting.

Section 3. Quorum and Voting. At any meeting of the general membership, twenty (20) members in good standing of the corporation, present in person, shall constitute a quorum for the transaction of the business of the corporation. Each member shall

be entitled to one (1) vote. At any meeting at which a quorum is once present, business may continue to be transacted notwithstanding any withdrawal of members leaving less than a quorum.

Section 4. Presiding Officer. The President of the Executive Board, or in his absence, the 1st Vice President of the Executive Board, or in his absence the 2nd Vice President of the Executive Board shall call a meeting of the members to order and shall act as the presiding officer thereof.

ARTICLE III.

MEMBERSHIP

Section 1. Membership Members of this Corporation shall be divided into six (6) classifications, as follows:

- a) Associate Member
- b) Regular Member
- c) Gold Member
- d) Corporate Member
- e) Regular Life Member
- f) Gold Life Member

Section 2. Eligibility. The following persons shall be eligible to become Members of this Corporation.

- a) All graduates and former students of the University of California at Berkeley, or anyone who has attended the University for at least two semesters in post graduate work, or anyone who has received an Associate in Arts from the University, or any faculty member of the University shall be eligible to become a member of the corporation. Upon paying the prescribed dues, an eligible alumnus shall become a member of the corporation for the year to which such payment of dues shall apply.

Section 2. Dues. The Executive Board shall determine the dues of this corporation from time to time.

Section 3. Membership and Fiscal Year. The fiscal year shall be January 1st through December 31st.

Section 4. Property Rights. In the event of the dissolution of the Corporation, all of its property and assets shall be distributed to the Alumni Association of the University of California at Berkeley.

ARTICLE IV.

OFFICERS.

Section 1. Officers. The officers of the corporation shall be: A President, 1st Vice President, 2nd Vice President, Recording Secretary, Corresponding Secretary, and Treasurer, together with two (2) most recent past presidents, six (6) members of the Board of Directors, and six (6) appointed members of the Scholarship Committee, and such other officers as the Executive Board may elect from time to time.

Section 2. Election. The officers of the Executive Board with the exception of the members of the Scholarship Committee shall be elected by the general membership. Such officers shall hold office for a period of one (1) year or until their successors are elected. A nominating committee, consisting three (3) or more members, shall be elected by the Executive Board in one of the Executive Board meetings to prepare a list of candidates to be elected for each office in the ensuing year. The election shall be conducted by mail under the direction of the President and the ballots shall be mailed to all eligible members at least two (2) weeks before the Big Game, and the same shall be returned not later than three (3) days before the Big Game. The results of the election shall be made at the general membership meeting immediately thereafter.

Section 3. President. The President shall preside at all meetings. He shall appoint two (2) members of good standing to serve three (3) consecutive years in the six (6)-member board of the Scholarship Committee. In addition, he shall appoint all other committees at his pleasure and be an ex-officio member of each committee.

Section 4. First Vice President. The First Vice President shall preside in the absence of the President. He shall assist and familiarize himself with the work of the President. In addition, he is responsible for increasing and maintaining the membership of the Association. To qualify for the office of the First Vice President, candidates must have served as a member of the Executive Board in any capacity.

Section 5. Second Vice President. The Second Vice President shall preside in the absence of the President and First Vice President. Subject to the approval of the Executive Board, the Second Vice President is responsible for arranging meeting places for general and special meetings of the corporation.

Section 6. Recording Secretary. The Recording Secretary shall keep an accurate account of the proceedings of all meetings, both regular and executive, shall be prepared at any meeting to refer to minutes of the previous meeting and shall be responsible for the custody of all books, records and papers of the corporation, except such shall be in charge of the Treasurer.

Section 7. Corresponding Secretary. The Corresponding Secretary shall assist in the work of the Recording Secretary, and shall be responsible for:

- a) Mailing notices of meetings to all members of the corporation.
- b) Preparing correspondence for the Executive Board and the President.

Section 8. Treasurer. The Treasurer shall cause accounts to be kept of all monies of the corporation received and disbursed and shall deposit all monies and valuables in the name of the corporation in such depositories as the Executive Board shall designate. Checks may be signed by any two (2) of the following officers: President, 1st Vice President, 2nd Vice President or Treasurer. Any financial obligation involving an amount up to two hundred dollars (\$200) may be incurred by the Executive Board. Any financial obligation involving an excess of two hundred dollars (\$200) must receive the prior approval of a majority vote of all members present at any general meeting of the membership. Any disbursement may be approved by a majority vote of the members present at any regular meeting of the membership.

ARTICLE V.

EXECUTIVE BOARD

Section 1. Power of Executive Board. The corporate powers of the corporation shall be exercised by or under the authority of, and the business and affairs of the corporation shall be controlled by, an Executive Board consisting of not less than twenty-one (21), and not more than thirty (30) members. These members shall consist of officers of the corporation and such other

directors as may be elected. Such other directors shall assume duties as may be assigned to them by the President.

Section 2. Qualifications of the Executive Board Members and Officers. Each member of the Executive Board and all officers shall be a member in good standing of this corporation.

Section 3. Vacancies. Any vacancies occurring in an office of the Executive Board for any reason whatsoever may be filled by the Executive Board.

Section 4. Compensation. No member of the Executive Board shall receive compensation from the corporation for the performance of his duties.

Section 5. Meetings. The Executive Board shall meet once a month except during the summer school vacation months, or when summoned by the President, to consider work and welfare of the corporation.

Section 6. Removal. The Executive Board shall have the power to remove, by two-thirds (2/3) vote of the members of the Executive Board present at any meeting, any officer or member of the Executive Board either by reason or inattention to duties, absenteeism or because of improper conduct.

Section 7. Quorum. Eleven (11) members of the Executive Board shall constitute a quorum for the transaction of business. Any meeting held where less than a quorum attends may be adjourned to a specified time and place, without further notice until a quorum shall attend.

Section 8. Tenure. The term of office for each member of the Executive Board, and unless otherwise provided, shall be one three (3) year term or until each member's successor has been elected. No person shall office of President for more than two (2) consecutive years.

ARTICLE VI.

NOTICES

Section 1. Notices of meetings, proposed amendments to the Articles, and all other notification shall be transmitted to the membership in the manner determined by the Executive Board, and shall be deemed to have been received upon such transmission.

ARTICLE VII.

AMENDMENTS TO BY-LAWS

Section 1. These By-Laws may be amended by a two-thirds (2/3) vote by the members present and voting at any regular meeting, provided the proposed amendment shall have been read at the previous regular meeting and presented in writing to the membership at least ten (10) days prior to being voted upon.

ARTICLE VIII.

CORPORATE RECORDS

Section 1. A copy of the Articles of Incorporation of this corporation and of the By-Laws, together with any amendments thereto, shall be maintained by the Secretary and shall be open to inspection by members all reasonable times as may be designated by the Secretary.